Credentia
CNA365®

How to Submit a Reciprocity Application

NOTE: When applying for reciprocity you MUST create a new account in CNA365 using a <u>different email account</u> than any other existing CNA365 accounts.

How to Submit a Reciprocity Application
Step 1 – Select Reciprocity Request Button

STEP 1

Select "Reciprocity Request" button on the Registry page

How to Submit a Reciprocity Application
Step 2 – Complete Reciprocity Application

STEP 2

Click on each section to enter the required information and upload current license from home state

Certificate Reciprocity Form

Home / Registration / Reciprocity Form

Cancel   Save as Draft   Submit

Application for Enrollment by Reciprocity

ⓘ

Click each section to complete application

NURSE AIDE CERTIFICATE INFORMATION   ⌃

Section name turns green after completion

State in which you are currently certified:

Select state
Alabama   ▾

Certification Number:

AL636533

Certificate Expiration Date:

Select Date
5/13/2022   📅

Is the certificate in good standing?
⦿ Yes   ◯ No

Please upload a copy of your current License from home state:

⬆ Upload

test upload.pdf   ✕ 👁

Application Progress   ⌃

◉ NURSE AIDE CERTIFICATE INFORMATION

◉ CANDIDATE STATEMENT

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How to Submit a Reciprocity Application
Step 3 – Submit Application

STEP 3

When you have completed all sections, click on the "Submit" button

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How to Submit a Reciprocity Application
Checking Your Application Status

You will receive a CNA365® alert email once your reciprocity application has been approved