

Credentia

CNA365®

How to Renew Your Medication Assistant Registration



How to Renew Your Medication Assistant Registration

Step I – Select Renewal Button

STEP I

Select “Renewal” button for your registration on the Registry page

The screenshot displays the CNA365 Registry interface. On the left is a navigation menu with the following items: Dashboard, Application, Exam Schedule, Grievance Form, Manage Profile, Help, and Registry (highlighted in blue). The main content area is titled 'Registration' and contains two registration cards. The first card, for Registration No. 101000, shows a 'Certified' status. The second card, for Registration No. MA10088190, shows an 'Active' status. Both cards list an issued date of 07/28/2021 and an expiry date of 07/28/2023. Each card has a 'View Registration' button. The 'Active' card also features a 'Renewal' button, which is highlighted with a red arrow pointing upwards.

You will receive a series of automated renewal reminder emails from CNA365® (60, 30, 14, and 7 days before your registration expiration date)

How to Renew Your Medication Assistant Registration

Step 2 – Complete Renewal Application

STEP 2

Click on each section to enter the required information and upload any supporting documentation as prompted



Candidate Id : 2000180



Dashboard
Application
Exam Schedule
Grievance Form
Excused Absence
Manage Profile
Registry

Registration Renewal Form
Home / Registration / Renewal Registration Form

REGISTRY RENEWAL APPLICATION
South Carolina Medication Assistant Renewal Application

SECTION 1 PERSONAL INFORMATION VERIFICATION

SECTION 2 PROOF OF CEUs

The Medication Assistant Registry Renewal Application is used to confirm Medication Assistant CEUs, skills competency check-off and employment history. South Carolina Regulations require that you complete 10 CEUs every 24 months and completed at a minimum 8 hours of paid work as a Medication Assistant in the State of South Carolina. Additionally, you must complete a skills competency checkoff on the state approved form, dated and signed by an RN.

Please upload the following documentation:

1) Documentation of 10 CEUs in 24 months

This field is required

2) Skills Competency checkoff dated within the last 24 months

This field is required

SECTION 3 EMPLOYMENT HISTORY AFFADAVIT

Cancel Save as Draft Add to Cart

Section name turns green after completion

Application Progress

- PERSONAL INFORMATION VERIFICATION
- PROOF OF CEUs
- EMPLOYMENT HISTORY AFFADAVIT

Click each section to complete application

Section name turns green after completion

How to Renew Your Medication Assistant Registration

Step 3 – Submit Application

STEP 3

When you have completed all sections, click on the “Add to Cart” button



Candidate Id : 2000180



- Dashboard
- Application
- Exam Schedule
- Grievance Form
- Excused Absence
- Manage Profile
- Registry**

Registration Renewal Form

Home / Registration / Renewal Registration Form

Cancel Save as Draft **Add to Cart**

REGISTRY RENEWAL APPLICATION

South Carolina Medication Assistant Renewal Application

SECTION 1 PERSONAL INFORMATION VERIFICATION

SECTION 2 PROOF OF CEUs

SECTION 3 EMPLOYMENT HISTORY AFFADAVIT

I have been employed for pay, providing Medication Assistant duties for at least 8 consecutive hours during the 24 months before my registration expiration date. I understand that I am responsible for making sure that this information is correct. I understand that any information I give that is not true may jeopardize my certification status as a Medication Assistant, and I could be prosecuted by the State of South Carolina.

I attest to the above stated Employment History Affidavit

Candidate Signature (type your full legal name):

Candidate Signature
Lisa Simpson

Date:

Date
07/25/2023

Application Progress

- PERSONAL INFORMATION VERIFICATION
- PROOF OF CEUs
- EMPLOYMENT HISTORY AFFADAVIT

How to Renew Your Medication Assistant Registration

Step 4 – Make Payment

STEP 4

1. Enter the credit/debit card information you want to use for payment, OR
2. Enter voucher number and click “apply code” if you were supplied with a voucher number
3. Select the “Pay” button

Payment

[Home](#) / [Exam Schedule](#) / [Register For Exam](#) / [Payment](#)

Payment ^

[Credits/Debit Cards](#)

Enter Card Number **1**

Enter Card Name **3**

YYYY/MM CVV

[Cancel](#) [Pay](#)

Payment Summary

Mace Renewal Fee \$35 

Enter the promo code [Apply Code](#) **2**

Total \$35

How to Renew Your Medication Assistant Registration

Viewing Your Registry Card

Credentia
CNA365®

- Dashboard
- Application
- Exam Schedule
- Grievance Form
- Excused Absence
- Manage Profile
- Registry**

Registration

Home / Registration

Registration Requests

M1 - South Carolina State Approved Medication Assistant

Trained Candidate
Registration No: MA10088185

Status

Active
20th July, 2023 / 2:06 PM

Issued Date: 07/20/2023 Expiry Date: 07/20/2025

[View Registration](#)

Click "View Registration" button



View Registration

Home / Registration / View Registration

[Download](#)

**THE STATE OF SOUTH CAROLINA
MEDICATION ASSISTANT REGISTRY**

Certifies that

test demo

has successfully completed the required competency evaluation program for Medication Assistant certification in Long Term Care and is listed on the Medication Assistant Registry in the State of South Carolina.

Certificate Number: MA10088185

PRIVILEGED SINCE DATE: 07/20/2023 EXPIRATION DATE: 07/20/2025

Charlene Anator, RN

Signature of Medication Assistant

Training Program Evaluator

Click to download an electronic copy (PDF) of your registration