



How to Submit a Reciprocity Application



NOTE: When applying for reciprocity you **MUST** create a new account in CNA365 using a different email account than any other existing CNA365 accounts.

How to Submit a Reciprocity Application

Step 1 – Select Reciprocity Request Button

STEP 1

Select “Reciprocity Request” button on the Registry page



- Dashboard
- Application
- Exam Schedule
- Grievance Form
- Manage Profile
- Help

Registry

Registration

Home / Registration

Registration

Requests

Reciprocity Request

How to Submit a Reciprocity Application

Step 2 – Complete Reciprocity Application

STEP 2

Click on each section to enter the required information and upload current license from home state

Certificate Reciprocity Form Cancel Save as Draft Submit

Home / Registration / Reciprocity Form

Application for Enrollment by Reciprocity

NURSE AIDE CERTIFICATE INFORMATION

State in which you are currently certified:
Select state
Alabama

Certification Number:
AL636533

Certificate Expiration Date:
Select Date
5/13/2022

Is the certificate in good standing?
 Yes No

Please upload a copy of your current License from home state:
Upload
test upload.pdf

Application Progress

- NURSE AIDE CERTIFICATE INFORMATION
- CANDIDATE STATEMENT

Click each section to complete application

Section name turns green after completion

How to Submit a Reciprocity Application

Step 3 – Submit Application

STEP 3

When you have completed all sections, click on the “Submit” button

Certificate Reciprocity Form Cancel Save as Draft Submit

Home / Registration / Reciprocity Form

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Application Progress

- NURSE AIDE CERTIFICATE INFORMATION
- CANDIDATE STATEMENT

How to Submit a Reciprocity Application

Checking Your Application Status



- Dashboard
- Application
- Exam Schedule
- Grievance Form
- Manage Profile
- Help
- Registry**

Registration
Home / Registration

Registration **Requests**

Registration Reciprocity
Registration No:
Current Status
Pending
20th December, 2021 / 10:23 PM

[View Form](#)

Click "View Form" button to see status of your application

Certificate Reciprocity Form
Home / Registration / Reciprocity Form

Application for Enrollment by Reciprocity

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Select state
Alabama

Certification Number:
AL636533

Application Progress

Certificate Reciprocity Progress

- Candidate Submitted**
22 Jan, 2022 | 6:50 AM
Submitted for approval...
- Credentia Operation Staff Pending**
22 Jan, 2022 | 6:50 AM
Pending for approval...

Detailed log of your application review process

You will receive a CNA365® alert email once your reciprocity application has been approved