Quick Reference Guide



## How to Renew Your Nurse Aide Registration



## How to Renew Your Nurse Aide Registration

Step 1 - Select Renewal Button



Select "Renewal" button for your registration on the Registry page



You will receive a series of automated renewal reminder emails from CNA365<sup>®</sup> (60, 30, 14, and 7 days before your registration expiration date)

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CNA365*	When you have completed all sections, click on the "Submit" button	c ¥	ф <b>е</b>
B Dashboard	CertificateRenewal Form Home / Registration / Renewal Registration Form	Cancel Save as Draft	Submit
<ul><li>Application</li><li>Exam Schedule</li></ul>	Pennsylvania Nurse Aide Registry Renewal	Application Progre	ess
Grievance Form	SECTION 1 PERSONAL INFORMATION VERIFICATION	PERSONAL INFO     VERIFICATION	ORMATION
(2) Help	SECTION 2 REGISTRATION INFORMATION		
2 Registry	SECTION 3 EMPLOYMENT		
	SECTION 4 ATTESTATION		
	I hereby certify that the information provided on this continued enrollment application is true and accurate, and that I am the person whose name appears on the form. I understand that any information I give that is not true may jeopardize my certification status and listing as a nurse aide and may result in prosecution by the state of Pennsylvania.		

## How to Renew Your Nurse Aide Registration

## **Checking Your Application Status**

Credentia CNA365*	a	
Dashboard     Application     Exam Schedu	Registration Home / Registration Registration Requests	
요 Grievance For 오 Manage Profil ⑦ Help	m ED - Nurse Aide Training Program Completion - Registration Renewal Registration No: 407667102906 Current Status	
Registry	20th December, 2021 / 10:04 PM     Click "View Form"     button to see status of     your application	
Pennsylvania Nurse Aide Registry Renewal		Application Progress
SECTION 1 PERSONAL INFORMATION VERIFICATION	Detailed log of your application review process	PERSONAL INFORMATION VERIFICATION
If you have not verified that your personal information is o Profile" in the left menu. If you have changes, you must m I have verified that my Personal Information is correct	correct, please do so before submitting this renewal form by clicking on "Manage nake your changes BEFORE submitting this form. ot	REGISTRATION     INFORMATION     O     EMPLOYMENT
SECTION 2 REGISTRATION INFORMATION	~	
SECTION 3 EMPLOYMENT	~	

You will receive a CNA365<sup>®</sup> alert email once your renewal application has been approved

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I	Credentia CNA365*			
	<ul> <li>Dashboard</li> <li>Application</li> <li>Exam Schedule</li> <li>Grievance Form</li> <li>Manage Profile</li> <li>Help</li> <li>Registry</li> </ul>	Registration         Home / Registration         Registration         E0 - Nurse Aide Training Program Co         Registration No: 407667102906         Status         O Pending         20th December, 2021 / 9:37 PM         Issued Date       New Date         20/12/2021       20/12/2021         View Registeration       Rene	Requests mpletion	
View Registration		Download an elect	tronic copy	Duplicate Registratio
	COMMONWE/ DEPAR NOTICI	(PDF) of your Reg ALTH OF PENNASYLVANIA TMENT OF HEALTH E OF ENROLLMENT	pennsylvania DEPARTMENT OF HEALTH	Request a duplica paper certificate (PA only)
	ROS	S GELLER		
	Has suce NURSE A COMPETENCY OR A COMPETEN	cessfully completed a AIDE TRAINING AND 'EVALUATION PROGRAM ICY EVALUATION PROGRAI	М	
	And has been enrolled in t Division of NURS	he Pennsylvania Department of Nursing Care Facilities E AIDE REGISTRY	f Health	
Registration	Enrollme	ent Expiration	Date of	