



How to Renew Your Nurse Aide Registration



How to Renew Your Nurse Aide Registration

Step 1 – Select Renewal Button

STEP 1

Select "Renewal" button for your registration on the Registry page

The screenshot shows a web interface for a Nurse Aide Registry. On the left is a navigation menu with the following items: Dashboard, Application, Exam Schedule, Grievance Form, Manage Profile, Help, and Registry (which is highlighted in blue). The main content area is titled "Registration" and has a breadcrumb trail "Home / Registration". Below the title are two tabs: "Registration" (active) and "Requests". The registration details are as follows:

Registration No: 1291948110855947548	
Status	
InActive	
25th December, 2021 / 4:00 PM	
Issued Date	Expiry Date
25/12/2021	25/12/2023

At the bottom of the registration details are two buttons: "View Registration" and "Renewal". A red arrow points to the "Renewal" button.

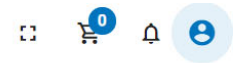
You will receive a series of automated renewal reminder emails from CNA365®
(60, 30, 14, and 7 days before your registration expiration date)

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Step 2 – Complete Renewal Application

STEP 2

Click on each section to enter the required information and upload any supporting documentation as prompted



- Dashboard
- Application
- Exam Schedule
- Grievance Form
- Manage Profile
- Help
- Registry**

CertificateRenewal Form

Home / Registration / Renewal Registration Form

Cancel Save as Draft Submit

SECTION 1 PERSONAL INFORMATION VERIFICATION

SECTION 2 REGISTRATION INFORMATION

Registration Number:
34643643646

Registration Expiration Date:
Select Date
12/8/2021

SECTION 3 EMPLOYMENT

SECTION 4 ATTESTATION

Click each section to complete application

Section name turns green after completion

Application Progress

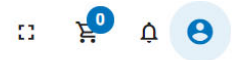
- PERSONAL INFORMATION VERIFICATION
- REGISTRATION INFORMATION
- EMPLOYMENT
- ATTESTATION

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Step 3 – Submit Application

STEP 3

When you have completed all sections, click on the "Submit" button



- Dashboard
- Application
- Exam Schedule
- Grievance Form
- Manage Profile
- Help
- Registry**

CertificateRenewal Form

Home / Registration / Renewal Registration Form

Cancel Save as Draft **Submit**

SECTION 1 PERSONAL INFORMATION VERIFICATION

SECTION 2 REGISTRATION INFORMATION

SECTION 3 EMPLOYMENT

SECTION 4 ATTESTATION

I hereby certify that the information provided on this continued enrollment application is true and accurate, and that I am the person whose name appears on the form. I understand that any information I give that is not true may jeopardize my certification status and listing as a nurse aide and may result in prosecution by the state of Pennsylvania.

Yes, the information on this application is true and correct

Candidate Signature
Cindy Smith

Upload

test upload.pdf

Select Date
12/20/2021

Application Progress

- PERSONAL INFORMATION VERIFICATION
- REGISTRATION INFORMATION
- EMPLOYMENT
- ATTESTATION



How to Renew Your Nurse Aide Registration

Checking Your Application Status

The screenshot shows the Credentia CNA365 website interface. On the left is a navigation menu with options: Dashboard, Application, Exam Schedule, Grievance Form, Manage Profile, Help, and a blue 'Registry' button. The main content area is titled 'Registration' and has two tabs: 'Registration' and 'Requests'. An orange arrow points to the 'Requests' tab. Below the tabs, the 'Registration Renewal' section displays 'Registration No: 407667102906' and 'Current Status: Pending' with a yellow clock icon. Below this, it shows the date and time: '20th December, 2021 / 10:04 PM'. A blue 'View Form' button is visible. An orange callout box points to the 'View Form' button with the text: 'Click "View Form" button to see status of your application'.



The screenshot shows the 'Certificate Renewal Form' page. The breadcrumb trail is 'Home / Registration / Renewal Registration Form'. The main content area is divided into sections: 'SECTION 1 PERSONAL INFORMATION VERIFICATION', 'SECTION 2 REGISTRATION INFORMATION', and 'SECTION 3 EMPLOYMENT'. Section 1 contains a message: 'If you have not verified that your personal information is correct, please do so before submitting this renewal form by clicking on "Manage Profile" in the left menu. If you have changes, you must make your changes BEFORE submitting this form.' Below this message is a checked checkbox: 'I have verified that my Personal Information is correct'. On the right side, there is an 'Application Progress' sidebar with a list of steps: 'PERSONAL INFORMATION VERIFICATION', 'REGISTRATION INFORMATION', 'EMPLOYMENT', and 'ATTESTATION'. The first step is highlighted with a green circle. An orange callout box points to the 'Application Progress' sidebar with the text: 'Detailed log of your application review process'.

You will receive a CNA365® alert email once your renewal application has been approved

How to Renew Your Nurse Aide Registration

Viewing Your Registry Card

Credentia
CNA365*

- Dashboard
- Application
- Exam Schedule
- Grievance Form
- Manage Profile
- Registry**

Registration
Home / Registration

Registration No: 20000000

Status
PA
4th February, 2022 / 2:05 PM

Issued Date: 17/01/2022 Expiry Date: 04/02/2022

[View Registration](#) [Renewal](#)

Click "View Registration" button



View Registration
Home / Registration / View Registration

[Download](#) [Duplicate Registration](#)

Download an electronic copy (PDF) of your Registry Card

Request a duplicate paper Registry Card

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF HEALTH
NOTICE OF ENROLLMENT

pennsylvania
DEPARTMENT OF HEALTH

Datla Varma

Has successfully completed a
NURSE AIDE TRAINING AND
COMPETENCY EVALUATION PROGRAM
OR A COMPETENCY EVALUATION PROGRAM

And has been enrolled in the Pennsylvania Department of Health
Division of Nursing Care Facilities
NURSE AIDE REGISTRY

Registration Number	Enrollment Date	Expiration Date	Date of Birth
20000000	17/01/2022	04/02/2022	14/01/20

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